ACTION REQUIRED BY 28 February 2019

DATE: **21st December 2018**

TO: Brigade Captain/Secretary & Group Officer/Secretary

SUBJECT: Additional Cold Climate Jackets Order Form

Dear Sir/Madam,

On behalf of CFA and VFBV it is with great pleasure that we announce the bid for additional Cold Climate Jackets through this year's Volunteer Emergency Service Equipment Program has been successful.

It is envisaged that the allocated funding will cover up-to an additional 1,900 jackets State wide.

Exact numbers and allocations are unknown at this stage, but given the lead times between ordering and delivery, we need to have a rough idea around sizing. With limited funding available - it is generally accepted that the priority will be Class 1 and 2 due to the higher classes having increased access to Structural PPC which provides an additional layer of protection from the elements. On this basis, Class 1 brigades should plan for an additional two jackets, with remaining Brigades planning for one additional jacket. Consideration is also being given to allocating one jacket for each Group FCV/FOV's. **This may change – and is subject to final funding and pricing**.

As we continue to advocate for additional funding – the order forms are requesting Brigade's provide sizing preference and in what order. CFA will then follow your priority order when determining final delivery and allocation.

Brigades received 6 Cold Climate Jackets from previous years funding. Whilst Each District was requested to consult with Brigade's when placing previous orders, we are aware of instances where this did not occur. For this reason, VFBV has offered to run the ordering process to ensure Brigades and Groups have an opportunity to indicate sizing for the next batch.

The final decision on allocation and funding will be CFA's. As soon as we are aware of the final allocation, we will advise members. If you do not want any jackets, if you could please return the order form and tick the box that says "we do not want any jackets" this will allow them to be reallocated to other brigades that do require more, and allow consideration of additional jackets for Class 2 and 3 Brigades.

Any questions or queries regarding the lodgement of your order, should be directed to the VFBV Office on (03) 9886 1141.

This program would not have been possible without CFA's support and approval, and VFBV wishes to thank CFA for supporting this initiative.

Sincerely,

Adam Barnett
Executive Officer

BRIGADE/GROUP COLD CLIMATE JACKET ORDER FORM

VFBV | VOLUNTEER FIRE BRIGADES VICTORIA

PROCESS

- Your brigade/group has the opportunity to receive additional CFA Cold Climate Jackets funded from this year's Volunteer Emergency Service Equipment Program. (VESEP).
- Exact numbers will not be known until final confirmation of funding and pricing, however as a guide Class 1 Brigades may receive two additional jackets, with other Brigades receiving one additional jacket in this round. Allowance has been made for one jacket to also be allocated to a Group FCV/FOV vehicle.
- Class 1 Brigades have been prioritised as these Brigades are unlikely to have a large number of members who have been issued with Structural PPC that already provides an additional layer of climate protection from the elements not provided by Bushfire PPC.
- VFBV will continue advocating for additional jackets and funding.
- Please refer to the Sizing Guide to assist your sizing selection.

Brigade/Group:	**Contact Name:**	**Position:**
Contact Phone:	**Email:**	

CFA Funded Jackets

Tick the sizes required, in order of priority. Eg: If you tick XL as your 1st priority, M as your second priority and 4XL as your third priority – this means if only 2 jackets can be funded – you will receive a XL and a M. If three jackets can be funded, then your third priority (4XL) will be used etc. (Refer to page 2 for an example of how to complete the order form.)

Size of Jacket	***XS (120cm)***	***S (125cm)***	***M (130cm)***	***L (135cm)***	***XL (140cm)***	***2XL (145cm)***	***3XL (150cm)***	***4XL (155cm)***
1st Priority								
2nd Priority								
3rd Priority								
4th priority								

[ ] Please tick this box if you do not want any jackets from this round. Your allocation will then be reallocated to other Brigades.

Authorisation:

This order has been authorised by the Brigade Captain/OIC or for Groups – the Group Officer.

Signed: _____ Date: _____ Position: _____

Please return this order form by the 28th February 2019 to;

VFBV, 9/24 Lakeside Drive, Burwood East VIC 3151 or via email to vfbv@vfbv.com.au or via Fax (03) 9886 1618

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Sizing Guide

Given that the jackets are provided as a resource pool for members, the below table shows sizing options designed to suit a range of sizes to suit a variety of members.

Size of Jacket Provided	Chest Size	Nominal size used for		
XS	120cm	2XS (115cm)	XS (120cm)	S (125cm)
M	130cm	S (125cm)	M (130cm)	L (135cm)
L	135cm	M (130cm)	L (135cm)	XL (140cm)
XL	140cm	L (135cm)	XL (140cm)	2XL (145cm)
3XL	150cm	2XL (145cm)	3XL (150cm)	4XL (155cm)

Sample Completed Order Form

Your completed order form will look something like this (change the sizes to suit your needs.) **Please select only one size per line.**

Size of Jacket	***XS (120cm)***	***S (125cm)***	***M (130cm)***	***L (135cm)***	***XL (140cm)***	***2XL (145cm)***	***3XL (150cm)***	***4XL (155cm)***
1st Priority					☑			
2nd Priority			☑					
3rd Priority							☑	
4th priority					☑			