

Confidentiality Obligations and Conflict of Interest Declaration



I confirm that I have read, understand and will abide by the Volunteer Fire Brigades Victoria Inc. (VFBV) Conflict of Interest Policy.

Other than where I have obtained the prior written approval of the VFBV Board, I agree to maintain confidentiality concerning all information made available to me for the purposes of assisting with the business of VFBV.

I certify that I have provided to VFBV details of my private or other interests that could conflict with the proper performance of my official functions while carrying out the work of VFBV. The VFBV Public Officer will keep the details of my private interests confidential and it will be used only for the purposes of:

- maintaining the VFBV Register of Private Interests; and
- managing conflict of interest matters.

In the event an actual, potential or perceived conflict of interest exists or arises, I agree that:

- I will identify and discuss that conflict of interest with the VFBV Board; and
- I will assist VFBV in the proper management of that conflict of interest as required, including absenting myself during any deliberation by VFBV on the relevant matter, and not taking part in any decision by VFBV on the matter.

I undertake to respond within 14 days to VFBV's requests for annual updates for the Register of Private Interests.

I shall advise the VFBV President and/or CEO, should a situation arise, of which I am aware, where any further interest, pecuniary or otherwise, conflicts, or may reasonably be perceived to conflict, with my public duty.

NAME & TITLE:.....

SIGNATURE:.....

DATE:.....

Volunteer Fire Brigades Victoria Inc. (VFBV) Board Member/Officer Bearer Statement of actual, potential and/or perceived Conflicts of Interests

In accordance with VFBV Conflict of Interest Policy,

I (insert full name)

of: (insert address)

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declare the following private or other interests, relating to myself and/or my immediate family, that may conflict with the proper performance of my official functions while carrying out the work of VFBV for the period.....

I understand that this information will be stored by VFBV Public Officer on the VFBV Register of Interests and that the information may be used by the Public Officer for the purpose of managing conflict of interest matters and otherwise will be treated as confidential.

Signature..... Date:.....

INTEREST