

CHALLENGE 2015



APPLICATION & SELECTION GUIDELINES

Group 1 (Juniors): Participants must be at least 16 years of age and under 18 as at the first day of the program

Group 2 (Seniors): Participants must be aged 18 years or over as at the first day of the program

The Challenge 2015 program offers 18 Group 1 places and 18 Group 2 places. Where possible, the participant selection process aims to achieve a spread of volunteers from across the Districts to ensure a diverse group of participants and to maximise the impact of Challenge throughout CFA.

To be considered for the program candidates must complete an application form and answer all questions to demonstrate why they should be selected to participate in the Challenge 2015 program.

The last page of the application form must be completed by your Brigade Captain to support your application.

Application forms are available from:

- Brigades Online (<https://cfaonline.cfa.vic.gov.au>);
- CFA District HQ Training Department; or
- CFA HQ - Operational Training & Volunteerism
Robyn Dempster
Coordinator Training Development
Tel: 03 9262 8583
Mobile: 0439 739 606
Email: r.dempster@cfa.vic.gov.au

Participant Profile

Challenge is a *leadership* and *personal development* program. Participants should have qualities that will assist them to become leaders in CFA. Potential participants *should* be:

- enthusiastic about being part of CFA
- respected by peers, a positive influence on others, able to set a good example
- mature and responsible in their outlook
- competent in what they do
- compassionate, supportive, considerate of others

Candidates for Challenge *must*:

- be a member of a CFA brigade
- be able to swim and have a reasonable level of fitness so they can participate fully in program activities
- have the support of their brigade captain.

Participants will be expected to make a presentation to their brigade management team after they return from the program, regarding their experience and key learning's on the Challenge program.

Application Process and Timeline

Stage	Process	Date
1.	Challenge Application forms available from: <ul style="list-style-type: none"> • Brigades Online • District HQ Training Department, and • Operational Training and Volunteerism, HQ 	from February 2014
2.	Applications Close: <ul style="list-style-type: none"> • All applications must be submitted to the applicant's Brigade Captain, or, at his/her request, the next higher level of command. • Captain's comments are completed and the application forwarded to your Manager Training & Development. <i>(There is <u>no</u> requirement for written receipt/acknowledgment of applications to be provided to applicants.)</i>	<u>on</u> Friday 30 th June <u>by</u> Friday 11 th July
3.	The Manager Training & Development receives the applications from volunteer members of their Region and tables the applications at the designated District Planning Committee (or sub-committee) meeting.	<u>by</u> Friday 18 th July
4.	The District Planning Committee (DPC) will evaluate applications, with reference to the <i>participant profile</i> (above), and prioritises the applications for the District by order of merit.	<u>by</u> Friday 1 st August
5.	DPC advises their Manager Training & Development of the application prioritisation for each District.	<u>by</u> Friday 8 th August
6.	<u>ALL</u> applications & recommendations are forwarded to: Craig Ferguson Manager Training Delivery CFA HQ PO Box 701 Mount Waverley 3149	<u>by</u> Friday 29 th August
7.	Final decisions announced. All applicants are officially advised, in writing, of the outcome of their applications.	<u>by</u> Friday 26 th September
8.	Challenge 2015 runs from Saturday 10th January to Wednesday 21st January 2015	