



## VFBV Board Member – Role Statement

### About VFBV

VFBV is the representative body (Association) for CFA Volunteers and is established under Victorian law, the Country Fire Authority Act, to represent CFA volunteers on all matters that affect their welfare and efficiency.

The VFBV Board drives policy development based on volunteer input and is involved in management of issues that are of central importance to all CFA volunteers.

There are ten members on the VFBV Board, comprising eight members appointed from CFA brigades for terms of 2 years, and two ex officio Board members elected annually by State Council.

Day to day issues are managed by a Chief Executive Officer and policy and issues are debated and formulated through VFBV consultative forums and specialist committees.

**VFBV Mission** – Strong Volunteerism, Embraced to Build Community Resilience for a Safer Victoria

### Key messages:

- representing the interests of **all** Victorian fire brigade volunteers
- combined voice of 60,000 members
- volunteers commit time to protect their communities valued at over a billion dollars annually
- board is the peak forum on matters affecting volunteers, including policy development, volunteer welfare, volunteer support, equipment and infrastructure, volunteer development and planning for CFA's future

### Key Selection Criteria:

- you must be a volunteer member of a CFA brigade which is affiliated with VFBV.
- you can demonstrate your knowledge of volunteer issues in CFA and you have an understanding of equity issues.
- you can demonstrate a balance between your passion for the volunteer issues and your pragmatism in getting things done.
- you have a wide network of contacts within CFA that certainly extend beyond

your brigade and probably beyond your district.

- you have good analytical and problem solving skills
- you have good debating skills, you can present ideas and you can argue in support of important points
- you have good people skills, are a team player and can work within a team environment
- you have the ability to travel to meetings and you are comfortable with the internet and receiving e-mails
- being recommended by your District Council will be highly regarded but is not essential.

### Duties.

VFBV Board Members bring their background skills and knowledge to contribute to debate at Board and other meetings of the Association. Board Members also network with others about policies and issues management. They are not only involved in making decisions but they are also prepared to promote Board decisions to others for the benefit of all CFA volunteers. At present, Board meetings are held bi-monthly, normally on a week day (Friday) in Melbourne from 9.30am to 4.00pm.

### Selection of Board Members.

The selection process involves calling for applications, receiving written applications and interviewing short listed applicants. An interview panel formed by the State Council Executive will select the best volunteer candidates to serve as Board Members. The decision will take into account the combination of knowledge, skills sets and background of the applicants.

### How appointed.

The interview panel following the interview and selection process, appoints the successful applicants to the VFBV Board, which is normally announced at the VFBV Annual General Meeting, or announced when required.

### Term of office.

Board Member's terms are for two years. (Casual vacancies and Ex-Officio terms may vary)

### Expected commitment.

The VFBV Board will meet regularly and meetings will be scheduled as required, currently on a bi-monthly basis. Board meetings may also be conducted via teleconference when required. Board Members would be expected to read Board papers and be available for direct contact by volunteers to discuss issues.

### Payments.

This is an honorary position. Out of pocket travel and accommodation expenses to attend necessary meetings will be reimbursed. An allowance to contribute to telephone and internet expenses will be provided.